



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 24 May 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Illott

Liz Leffman
Charles Mathew
Glynis Phillips

Emily Smith
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 5 July 2018

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read, Senior Policy Officer 07584 909530 katie.read@oxfordshire.gov.uk
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 colm.ocaomhanaigh@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

May 2018

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Election of Chairman for the 2018/19 Council Year**
2. **Election of Vice-Chairman for the 2018/19 Council Year**
3. **Apologies for Absence and Temporary Appointments**
4. **Declarations of Interest - Guidance note on back page of the agenda**
5. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 15 March 2018 and to receive information arising from them.

6. **Petitions and Public Address**
7. **Household Recycling Deep Dive Report (Pages 7 - 16)**

10.10

On 4 January 2018 the Performance Scrutiny Committee agreed to establish a deep dive into the falling household recycling rates in Oxfordshire.

Cllr Liz Leffman agreed to lead the deep dive with officer support from the Strategic Manager for Waste and Transport; the Waste Strategy Officer; and a Senior Policy Officer.

This report presents the findings of the deep dive for review by the Performance Scrutiny Committee.

The Committee is RECOMMENDED to:

- a) **review and consider the findings of the deep dive into falling household recycling rates in Oxfordshire,**
- b) **consider a series of recommendations arising from the deep dive, as presented by Cllr Leffman in the May Committee meeting.**

8. **Young Carers Interim Deep Dive Report (Pages 17 - 24)**

10.40

In January 2018 the Performance Scrutiny Committee discussed the recommendations of the Oxfordshire Health Inequalities Commission and raised concern that it only focused on support for older carers, and did not mention young carers. The Committee agreed to establish a deep dive to examine how the Council identifies and supports young carers to reduce the inequalities they face.

The Committee is RECOMMENDED to:

- a) **review and consider the interim findings of the deep dive into how the Council identifies and supports young carers to reduce the inequalities they face.**
- b) **consider the next steps and suggest any further lines of inquiry for the deep dive.**

- c) **agree to receive final recommendations from the deep dive at the July Performance Scrutiny Committee meeting.**

9. Joint Local Area Inspection of Special Educational Needs and Disabilities (SEND) (Pages 25 - 64)

11.00

A report on the outcome of the Special Educational Needs and Disabilities (SEND) Joint Local Area Inspection, the Council's actions in response to the key areas of weakness and the progress being made.

Education Scrutiny Committee is keeping oversight on the education focused aspects, this report includes the impact of the action plan on children's and adults social care.

The Committee is RECOMMENDED to consider the outcomes of Oxfordshire's inspection and its responsibilities in relation to the joint area accountability for the delivery of the Written Statement of Action.

10. Narrative Report 2017-18 (Pages 65 - 66)

11.30

Every local authority's Annual Statement of Accounts must include "comment by the authority on its financial performance and economy, efficiency and effectiveness in its use of resources over the financial year." This is usually called the Narrative Report.

The Narrative Report is intended to make Oxfordshire County Council's 2017-18 accounts more accessible to the public through 'telling the story'. It should complement the finance data by explaining how the council was funded during the year, the services that were delivered, service performance and the outcomes achieved.

The Narrative Report also contains information summarising the council's performance against its Corporate Plan priorities in Quarter 4 of 2017-18.

The Committee is RECOMMENDED to note the Narrative Report, and with respect to the information on OCC's performance in Quarter 4 2017-18 to consider any items which members wish to schedule for future scrutiny.

*** Annex 1 – the draft Narrative Report will be published when available as an addendum ***

11. Strategic Direction and Outcomes Framework 2018-19 (Pages 67 - 74)

11.45

It is important that the Council articulates a clear Strategic Direction, that draws together our vision, ambitions, priorities and the organisational building blocks being developed as part of the Target Operating Model under our Fit for the Future transformation programme.

This will form a key part of our new Corporate Plan, and set a context for the development of a new Outcomes Framework that enables the monitoring, reporting and understanding of performance at a county and council level.

The Committee is RECOMMENDED to comment on the proposed Strategic Direction and Outcomes Framework, including what measures might be expected to support the indicators, to inform their further development.

*** An A3 copy of Figure 1 will be available to Members at the meeting. ***

12. Demand Management in Children's Social Care

12.00

Within her presentation, the Director of Children's Services will provide the Committee with an outlining of the outcomes of the recent Ofsted inspection into Oxfordshire's services for children that is due to be published on 22 May 2018. This will provide context for the Committee to scrutinise in relation to how Children's Services manages increased demand.

13. Scrutiny Annual Report 2017-18 (Pages 75 - 98)

13.00

The Scrutiny Annual Report provides a summary of the work of the council's overview and scrutiny function in 2017-18. This function includes the council's three Overview and Scrutiny Committees, and any Cabinet Advisory Groups which have been appointed by Cabinet in this time.

The Committee is RECOMMENDED to comment on the report prior to its submission to Council for review and approval.

14. Committee Work Programme (Pages 99 - 102)

13.10

Discussion of the Committee's Work Programme for the next year.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.